Service-Learning Contract Honors BCOR 199 Fall 2018

This form is intended to be filled out at a meeting between the service-learning group and community partner. It will help to facilitate a conversation about the project goals and the learning expectations as well as ensuring that everyone has the correct contact information and expectations.

Upon submitting this form, a copy will automatically be sent to the Center for Service and Learning, the faculty member, the community partner and each student participating. There is no need to hand the document in to anyone.

Course name: BCOR 199 Honors Intro to Business (3 credit hours)

Course Description: This course introduces Honors Business student to the major business disciplines, basic business communications, and the University environment.

Instructor: Dr. Li Wang

Center for Service and Learning: Lindsey Rinehart, 304-293-8762, lindsey.rinehart@mail.wvu.edu

Service hours required: 8

Group size and general expectations:
Students work in groups of 5-6
Students can do work on site as well as complete research or other assignments offsite
Students are first year honors students

Contract due date: If possible, contracts will be completed in class with partner organizations on 9/12/18. If this is not possible, discuss due date with instructor.

Service completed by: 11/2/18

Name of community organization: 

Project supervisor at community organization: 

Project supervisor’s email address:

Project supervisor’s phone number:

The project supervisor prefers to be contacted by (choose all that apply):

- Email
- Phone call
- Text
- Other

Projects tend to be more successful with regular check-in between partners and students. How and when will you communicate with the partner?

Learning Outcomes
As a result of this service-learning experience, it is expected that students will be able to:

1. Explain the role of business in society from a non-profit perspective
2. Understand one particular functional area of business from a non-profit perspective
3. Develop and utilize critical thinking and analysis skills
4. Recognize and develop an understanding of their roles in a local/global community

Partner liaison’s name (student who will be the primary communicator with partner):

Partner liaison’s phone number:

Partner liaison’s email address:
Student #2 name: 

Student #2 phone number: 

Student #2 email: 

Student #3 name (leave blank if no student): 

Student #3 phone number: 

Student #3 email: 

Student #4 name (leave blank if no student): 

Student #4 phone number: 

Student #4 email:
1. Explain the role of business in society from a non-profit perspective

2. Understand one particular functional area of business from a non-profit perspective

3. Develop and utilize critical thinking and analysis skills

4. Recognize and develop an understanding of their roles in a local/global community

Student #5 name (leave blank if no student):

Student #5 phone number:

Student #5 email:

Service project description/goals (What will you be doing with your community partner this semester):

When will students complete their work? Summarize on site and off site timelines:

Steps students will take to complete project goals:

Task #1

Which learning outcome(s) will be achieved from Task #1 (check all that apply)

☐ 1. Explain the role of business in society from a non-profit perspective

☐ 2. Understand one particular functional area of business from a non-profit perspective

☐ 3. Develop and utilize critical thinking and analysis skills

☐ 4. Recognize and develop an understanding of their roles in a local/global community
Task #2

Which learning outcome(s) will be achieved from Task # 2 (check all that apply)

☐ 1. Explain the role of business in society from a non-profit perspective
☐ 2. Understand one particular functional area of business from a non-profit perspective
☐ 3. Develop and utilize critical thinking and analysis skills
☐ 4. Recognize and develop an understanding of their roles in a local/global community

Task #3

Which learning outcome(s) will be achieved from Task # 3 (check all that apply)

☐ 1. Explain the role of business in society from a non-profit perspective
☐ 2. Understand one particular functional area of business from a non-profit perspective
☐ 3. Develop and utilize critical thinking and analysis skills
☐ 4. Recognize and develop an understanding of their roles in a local/global community

Task #4

Which learning outcome(s) will be achieved from Task # 4 (check all that apply)

☐ 1. Explain the role of business in society from a non-profit perspective
☐ 2. Understand one particular functional area of business from a non-profit perspective
☐ 3. Develop and utilize critical thinking and analysis skills
☐ 4. Recognize and develop an understanding of their roles in a local/global community

Task #5
Which learning outcome(s) will be achieved from Task # 5 (check all that apply)

- [ ] 1. Explain the role of business in society from a non-profit perspective
- [ ] 2. Understand one particular functional area of business from a non-profit perspective
- [ ] 3. Develop and utilize critical thinking and analysis skills
- [ ] 4. Recognize and develop an understanding of their roles in a local/global community

How many students attended this initial planning meeting?


Please list anyone who was unable to attend the meeting:


Everyone at this meeting agrees to this service-learning contract

- [ ] Yes
- [ ] No