

# **Corporate Social Responsibility Class Grant Project WVU - College of Business & Economics**

## **Department of Management CSR Class of 2017's Mission Statement:**

*We, as a team and as individuals, are dedicated to assisting regional non-profit organizations in achieving their long-term goals by leveraging our knowledge, skills, and resources to unleash the maximum potential of our surrounding communities.*

## **Request for Proposal: Application Guidelines Spring 2017**

Awards made by the class to non-profit organizations will total \$14,000. Generally the donations are in an amount ranging from \$1,000-\$2,000 and will be made to organizations whose activities benefit the citizens of West Virginia and the surrounding environment. The deadline for receipt of grant applications is March 3, 2017 (3-3-17) by 5:00 pm. Grant applications may be delivered to the Dean's Office at 1601 University Avenue, College of Business & Economics, West Virginia University or mailed to:

**ATTN: Dr. Elizabeth Vitullo: Corporate Citizenship Project  
College of Business & Economics  
P.O. Box 6025  
West Virginia University  
Morgantown, WV 26506-6025**

Grant applications should consist of no more than five (5) typed pages addressing the seven (7) criteria listed below. In addition the following must be included in the packet: a project budget, audited financial statements (and/or Form 990), and letters of support, with one being internal and the other external.

1. Full description of intended use of funds, including the amount requested and alternative funding
2. Description of organization to include services, employees, and volunteer support
3. Time frame of project (e.g., starting date, completion date)
4. Significance of grant on funding needs (e.g., % of total project funding applied for, total project costs, etc.)
5. Impact of project or activity (e.g., number and demographics of people served, impact on quality of life, period of project benefit)
6. Evidence of applicant track record, accomplishments, and successes
7. Note: For previous recipients of grants from this project, please include a brief description of how the funds were used and the project impact.

Questions should be submitted via e-mail to: [eavitullo@mail.wvu.edu](mailto:eavitullo@mail.wvu.edu)